

PRESBYTERIAN MANOR/HOUSE OF HOPE APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

Date of Application:

Last Name		First Name		Middle Name	
Address		City		State	Zip Code
Home Number		Cell #		Alternate #	
EMERGENCY CONTACT NAME				NUMBER	

POSITION(S) APPLYING FOR **DATE AVAILABLE**
Full OR Part-Time

HAVE YOU EVER BEEN EMPLOYED WITH US BEFORE: YES NO
If yes, please give date uio

IF YOU ARE EMPLOYED, MAY WE CONTACT YOUR PRESENT EMPLOYER? YES NO

ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS? YES NO
(Proof of citizenship or immigration status will be required upon employment.)

HAVE YOU BEEN CONVICTED OF A FELONY? YES NO
(Conviction will not necessarily disqualify an applicant.)
IF YES, PLEASE EXPLAIN BELOW:

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EMPLOYMENT EXPERIENCE:

Start with your present or last job. Include only job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap, or other protected status.

EMPLOYER		ADDRESS	
PHONE	EMPLOYED: FROM	TO	
SUPERVISOR		REASON FOR LEAVING	
EMPLOYER		ADDRESS	
PHONE	EMPLOYED: FROM	TO	
SUPERVISOR		REASON FOR LEAVING	
EMPLOYER		ADDRESS	
PHONE	EMPLOYED: FROM	TO	
SUPERVISOR		REASON FOR LEAVING	

Give name, address and telephone number of three references who are not related to you and are not previous employers.

Name	Address	Phone Number

Name	Address	Phone Number

Name	Address	Phone Number

STATE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE HELPFUL TO US IN CONSIDERING YOUR APPLICATION

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

I agree

I do not agree